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Florida Agriculture in the Classroom, Inc. 2019-2020 Teacher Grants

Statement of Intent

Florida Agriculture in the Classroom's Teacher Grant program strives to fund classroom projects that teach Florida school children about the importance of agriculture and introduce them to agricultural producers and representatives in their areas.

Timeline

All proposals must be hand delivered, to the FAITC office, or postmarked on or before October 1, 2019.

***ONLY the first 40 complete applications will be accepted and be considered.**

Announcement of awards: November 2019 by email

Progress report due to the FAITC office, and all funds encumbered: Dec. 13, 2019

Final reports must be completed online or postmarked on or before May 15, 2020.

Eligible Applicants

Certified Florida teachers engaged in classroom instruction at the pre-kindergarten through 12th grade levels who integrate agricultural concepts into non-agricultural curricula. Agriscience teachers are also eligible.

Grant Requirements

- Agricultural concepts must be used.
- Students must be directly involved.
- The use of Florida Agriculture in the Classroom curricula and/or materials must be demonstrated in the application and in the final report. If the use of Florida Agriculture in the Classroom materials is not included in the application, it will be disqualified.
- At least one local farmer or agriculture industry representative must be involved in the project in some way as a classroom speaker, project helper or sponsor.
- Teachers must get students involved in the grant project pre- and post-tests, and include the results of these tests in the final report.
- Community involvement in the project is encouraged (this is over and above the local farmer or ag industry representative stated above), and a list of in-kind contributions from the community needs to be listed in the application. In-kind contributions need to be more than just volunteer hours.

- A detailed budget with estimated expenses listed in a spreadsheet or table form must be included in the application.
- Because of food safety concerns, compost and/or animal waste is not to be used on edible plants in school gardens.

Funding Guidelines

- Transportation will only be considered in situations where a justifiable need is demonstrated in the application.
- Timeline should take into account that the first half of grant funds won't be received until November.
- Amount requested can be no larger than \$5,000.
- Grant projects awarded \$1,000 or more may re-apply up to three times consecutively.
- Grant money cannot be used for consumables unless the food items are an integral part of the lesson plan and the end product.
- Grant checks not cashed within 60 days after receipt will become null and void.
- Half of the money is paid up front and the other half is paid when the Progress Report is submitted. A Final Report must be submitted by the deadline or future grant requests automatically will be denied.
- Grant checks will be made payable to the school, not to an individual.

Judging Criteria

Points	Criteria
20	Ability to increase student understanding of Florida agriculture and number of students reached using this project
25	Planned program approach to integrating agricultural concepts in the classroom as stated in the purpose and description of the project.
15	Creativity, innovation and ability to address issues of concern to Florida agriculture and inclusion of volunteers and community support from agriculture industry representatives.
10	Extent of use of Florida Ag in the Classroom curricula and materials
10	Detailed budget and budget justification including in kind
10	Timeline and logistics

Management and Reporting

- Brief online summary of project progress or email survey is due on or before Dec. 13, 2019.
- Florida Agriculture in the Classroom grant final report include related materials in a printable format, at least 5 good photos, photo release form for all students in pictures, and copies of all receipts.
- The final report should include the number of students the project actually reached and the lessons from *Gardening for Grades*, *Gardening for Nutrition*, *STEMming Up Gardening* or other FAITC lessons taught and the results of the pre- and post-tests.

- The final report is due by May 15, 2020. Afterward, any developments with the project should be submitted in a letter by the end of the school year.
- Failure to comply with these reporting requirements will result in the automatic removal of the teacher from consideration for future grant requests.

Format for Proposals

1. Must be typed on 8 ½ inch by 11-inch white paper, 1.5 or doubled spaced and in 11 or 12-point type. (Proposals can be typed directly on the application provided or that form can be duplicated in a word processing program.)
2. Limited to the four-page application form in the page format below, which will provide a thorough explanation of implementation of the project and evaluation plans. Page 1 and 2 must be exactly the same as format below. If your budget and timeline need an additional page, we will accept five pages.
3. Include a letter of support from a school administrator. This is mandatory to be considered for the grant. Six copies of this letter are required.
4. Submit **six copies** of the proposal. Failure to submit the required number of copies will result in automatic disqualification.

Proposal Submission

The deadline for submitting grant proposals to the Florida Agriculture in the Classroom office is October 1, 2019. (Proposals must be postmarked on or before Oct. 1, 2019.) We will only be considering the **first 40** applications that we receive that are 100% complete. After that we will not be accepting even if that means we have received all applications by the end of August.

Completed proposals should be mailed to:

Florida Agriculture in the Classroom
P.O. Box 110015
Gainesville, FL 32611

Please send UPS or FedEx deliveries to:
Florida Agriculture in the Classroom
1352 Sabal Palm Drive, Building 941
Gainesville, FL 32611

Questions: Contact Becky Sponholtz by calling (352) 846-1391, emailing sponholtz@agtag.org or visiting <https://faitc.org/teacher-grants/>.

**FLORIDA AGRICULTURE IN THE CLASSROOM, INC.
2019-2020 Teacher Grant Application Form**

Title of Project:

School name:

Contact person:

Contact Person's School address:

Email address (Required):

Contact phone: ()

County:

Amount requested: \$

Number of Students Served:

Age/Grade Level of Students:

Purpose of project:

Description of project:

Is this an existing project: YES NO

If yes, specifically identify how the requested funds will improve or expand your current program:

Academic subjects utilized:

a. List or describe the major Florida Standards that will be incorporated in this project:

b. List or describe the Florida Agriculture in the Classroom curricula and materials to be used:

Community/Volunteer Involvement:

Agricultural concepts utilized and/or issues addressed:

Projected outcomes and measurable impact:

Statement of need for this project:

Budget:

Budget: Example

(MAKE SURE THE REQUESTED AMOUNT HERE EQUALS THE FRONT PAGE)

Item	Cost	Quantity	Total cost
Seed	2.00 each	15 packages	30.00
Hose	12.00	3	36.00
Soil	2.50 per yard	10 yards	22.50
			88.50

In Kind: Example

Item	Donated by	Cost	Quantity	Total Value
Rake	Home Depot	10.00	5	50.00
Teaching	Master Gardeners	25.00 per hour	10 hours	250.00
				300.00

Timeline:

Photo Documentation: (Show the area of the proposed project, sketching on photos as needed.)